



GARFIELD COUNTY SUBDIVISION APPLICATION

Name of Applicant: _____

Name of Business (if applicable): _____

Mailing Address: _____

Subdivision Property Address: _____

Email Address: _____ Phone Number: _____

Current Zoning of Parcel: _____ Tax ID Number of Parcel: _____

Proposed Development: _____

Proposed Number of Lots: _____ Acres: _____

I hereby certify the above and foregoing information to be true and correct to the best of my knowledge, and that I am the current owner of record, or that I have attached hereto a notarized statement from the owner of record certifying his knowledge of my application for zone change, and my intended use of the property listed herein.

DATED this _____ day of _____, 20_____.

Applicant

Date of issuance _____

Planning Commission Chair

County Commission Chair



GARFIELD COUNTY SUBDIVISION CHECKLIST

1. The applicant shall **fill out this Subdivision Application** and submit it to the Garfield County Planner.
2. Upon application submittal, the **applicant shall pay all application fees** identified in the Garfield County Planning and Zoning Fee Resolution.
3. The applicant shall contact the Planner to get on the agenda for the preliminary **Sketch Phase Meeting**. Sketch Phase Meetings are typically held on the first Tuesday of every month.
4. If approved by the Sketch Phase Committee, the applicant shall hire a licensed engineer to perform a **drinking water and wastewater subdivision feasibility study**.
5. The applicant shall then **follow the proper procedures required for Full Subdivisions, Minor-Lot Subdivisions, Planned Unit Developments or Agricultural Land Exemptions**, whichever is applicable.
6. Once the results for the subdivision feasibility study have been obtained and applicable subdivision requirements have been met, the applicant shall contact the County Planner to get on the agenda for the **Planning Commission Meeting**. Planning Commission Meetings are held on the third Wednesday of every month unless otherwise advertised.
7. If approved by the Planning Commission, the County Planner will properly advertise for the Public Hearing which will be held in the **County Commission Meeting**. County Commission Meetings are held on the second and fourth Monday's of every month unless otherwise advertised.

GARFIELD COUNTY PLANNER, KADEN FIGGINS

Office Address: 55 South Main, Panguitch, UT 84759 | Garfield County Courthouse | Planner's Office

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