

**GARFIELD COUNTY, UTAH**  
**RESOLUTION NO. 2020-6**  
**ELECTRONIC MEETINGS**

**A RESOLUTION OF GARFIELD COUNTY, UTAH TO RESCIND RESOLUTION NO. 2020-3 AND TO IMPLEMENT AUTHORITY TO CONDUCT AND PROVIDE PROCEDURES FOR PARTICIPATION IN ELECTRONIC MEETINGS FOR GARFIELD COUNTY COMMISSION, PLANNING COMMISSION, COUNTY ECONOMIC DEVELOPMENT BOARD, TRAVEL COUNCIL, SPECIAL SERVICE DISTRICT, IMPROVEMENT DISTRICT AND OTHER PUBLIC AND OPEN MEETINGS.**

**WHEREAS**, the Board of Garfield County Commissioners (the "Commission") is empowered under the provisions of Utah Code § 52-4-207 to establish and implement procedures for the conduct of electronic meetings;

**WHEREAS**, the Commission believes it is in the public interest to conduct telephonic or electronic conference meetings from time to time to assure that all members of the Commission and other Boards within the County have an opportunity to participate in meetings regardless of the physical location of the individual members; and

**WHEREAS**, Garfield County has adequate facilities and infrastructure to support the conduct of telephonic or electronic meetings of the Commission and the other Boards.

**NOW THEREFORE**, the Board of Garfield County Commissioners hereby resolves as follows:

**Section 1      DEFINITIONS**

The following terms are defined as follows for the purpose of this Resolution:

1. **"Anchor Location"** means the Commission Chambers in the Garfield County Courthouse or such other location designated in the Agenda for the meeting.
2. **"Meeting Administrator"** means a County employee or Board Member specifically assigned and designated to operate the telephonic or electronic conference equipment at the anchor location to assure that all members of the Commission or the Board are continuously able to participate in the meeting and to advise the party conducting the meeting of the initiation, recess, if appropriate or adjournment of the meeting.
3. **"Electronic Meeting"** means a public meeting of the Commission or Board convened and conducted by means of a telephonic conference device or other electronic means, allowing each member of the Commission or Board to call, videoconference or otherwise participate concurrently with all other members of the Commission or Board in the conduct of the meeting.

**Section 2      RESOLUTION NO. 2020-3 RESCINDED**

Resolution No. 2020-3, a resolution adopted by the Board of Garfield County Commissioners on March 23, 2020, is hereby rescinded in its entirety.

**Section 3      NOTICE OF ELECTRONIC MEETINGS**

The Commission or Board may convene electronic meetings when necessary. Unless otherwise indicated on the meeting agenda, Commission or Board Members may participate in all meetings electronically. It shall be the responsibility of each Commission or Board Member to contact the meeting administrator prior to the meeting to assure that facilities are set up for the meeting to participate electronically.

**Section 4      QUORUM VERIFICATION**

No electronic meeting shall be convened unless a quorum of the Commission or Board are able to participate either in person or electronically in the meeting.

**Section 5      PUBLIC ATTENDANCE**

Each electronic meeting shall be convened by the meeting administrator by announcing the parties present at the meeting and by making available to members of the public at the anchor location an amplified speaker or video monitor enabling members of the public to hear the comments of Commission or Board Members and the conduct of the meeting.

**Section 6      CONDUCT OF THE MEETING**

All meetings shall be conducted by a Commission or Board Member who is physically at the meeting unless all Commission or Board Members are appearing electronically or telephonically.

Upon determining that a sufficient number of the Commission or Board Members are present for the meeting to be convened and members of the public can adequately hear the comments of all members of the Commission or Board, the Chair or Board Member conducting the meeting shall formally convene the meeting and take a roll call of those participating.

If a Commissioner or Board Member is disconnected during the meeting, it shall be within the discretion of the Chair or Board Member conducting the meeting to determine whether to continue the meeting without the person or wait until they can be reconnected.

The Chair or Board Member conducting the meeting may also move agenda items to provide time to try to reconnect.

**Section 7      COMPLIANCE WITH LAW**

In all other respects, electronic or telephonic meetings shall be conducted, recorded and minutes shall be kept as required by law for all other open and public meetings, or for all other record keeping purposes of the County.

**Section 8      EFFECTIVE DATE**

This Resolution shall take effect upon its adoption by the Board of County Commissioners.

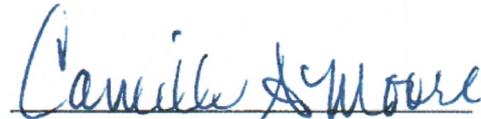
**Section 9      ADOPTION**

Passed and adopted by the Board of County Commissioners of Garfield County, Utah, this 26<sup>th</sup> day of May, 2020.



Garfield County Commission, Chair  
Leland F. Pollock

ATTEST:



Garfield County Auditor/Clerk  
Camille A. Moore

County Seal:

